

Test Case Process	Control ID	Test Case	Navigational Path	Component	User Id	Prereq.	Input Data	Expected Results	Actual Results	Owner	Due Date	Comments/Status
1.0.0 Baseline HR - Administer Workforce (GBL)												
1.1 Payroll Testing- Ensure that the Foundation Tables and related values have been populated correctly												
1.2 Check Balance Tables												
Check QTD & YTD Associate Tax Totals	HR_PY-0101	Sum amounts to ensure all employee tax totals have been correctly converted.	n/a									
	HR_PY-0102	OASDI / Disability										
	HR_PY-0103	OASDI / Medicare										
	HR_PY-0104	Federal Withholding										
	HR_PY-0105	State Withholding										
	HR_PY-0106	Local Withholding										
	HR_PY-0107	State Unemployment										
	HR_PY-0108	State Disability										
	HR_PY-0109	New Jersey State taxes										
Check QTD & YTD Employer Tax Totals	HR_PY_0110	Sum amounts to ensure all employer tax totals have been correctly converted.	n/a									
		Disability										
		Federal Unemployment										
		State Unemployment Local Employer										
Check QTD & YTD Earnings Balances	HR_PY_0111	Sum amounts to ensure all associates' earnings totals have been correctly converted.	n/a									
Check QTD & YTD Deduction Balances	HR_PY_0112	Sum amounts to ensure all associates' deduction totals have been correctly converted.	n/a									
Check Check YTD Balances	HR_PY_0113	Sum amounts to ensure all associates' check ytd totals have been correctly converted.	n/a									
Check QTD & YTD Garnishment Balances	HR_PY_0114	Sum amounts to ensure all associates' garnishment totals have been correctly converted.	n/a									
Check QTD & YTD Arrears Balances	HR_PY_0115	Sum amounts to ensure all associates' arrears totals have been correctly converted.	n/a									
1.3 Check Employee Level Setups												
1.4 Verify Paycheck History												
1.5 Verify INQUIRE pages												
2.0 Make Data Changes and Test for Correct Processing												
2.1 Test End to End Payroll Processes												
2.2 Test Other Payroll Processes												
2.3 Submit all Payroll Reports to run from Client and/or Server as appropriate												
2.4 Run Other After Payroll Processes												
2.5 Verify Interfaces Operating Correctly												
2.6 Verify Queries												
3.0 Test Quarter-End Processing												
3.1 Test Year-End Processing												