

1. Project Costing Overview (Day 1)

- Core Functionality
- Integration with other PeopleSoft modules
- Managing Projects and Project Costing Chartfields

2. Project Costing Business Unit Setup and Configuration (Day 1)

- Installation Options
- Project Costing Business Unit Setup
- Project Costing Definition and Options
- Integration Templates
- Financial Chartfield Configuration and Design Options
- Project Costing Chartfield Configuration and Design Options
- User Preferences

3. Defining PC Control Tables and Adding Projects (Day 1)

- Project Costing Control Tables (including Activity Code and Transaction Level)
- Identifying the Methods for Adding a New Project
- Adding Project Activities and Defining the Work Breakdown Structure
- Identifying the Sources of Project Transactions
- Describing the Information Stored in Project Transactions

4. Assigning Project Teams (Day 1)

- Identifying the Features Associated with Project and Activity Teams
- Describing Project Role Functions
- Defining a Project Team
- Defining an Activity Team
- Describing Eligibility for Charging Time and Expenses to a Project

5. Using Project Trees (Day 1)

- Explaining the Use of Trees in Project Costing
- Creating Project Trees Using the Tree Manager
- Adding Projects to Trees from a Project

6. Defining Project Costing Security (Day 1)

- Defining Role-based Security
- Controlling Access to Projects Using Security Options
- Controlling Analysis Group Access on a Project.

7. Setting Up Project Budgets (Day 1)

- Identifying the Options for Creating Project Budgets
- Explaining the Features of Project Budgeting
- Setting Up Project Budgeting
- Defining Budget Plans
- Defining Budget Details
- Distributing Budget Details
- Finalizing a Budget
- Adjusting a Budget

8. Preparing to Price Project Costs (Day 2)

- Describing the Pricing Process
- Defining Resource Rates
- Defining Rate Sets
- Defining Rate Plans
- Describing the Use of Tiered Pricing
- Identifying the Options for Applying Rates to Project Transactions
- Setting up Manager Transaction Review
- Discussing the Functions of the Pricing Engine

9. Defining Accounting for Projects (Day 2)

- Describing the Accounting for Projects Model
- Setting Up Organizations for Accounting
- Describing Organizational Sharing Functionality
- Defining Accounting Rules

10. Tracking Time and Expenses from PeopleSoft Expenses (Day 2)

- Identifying the Options for Integrating Employee Time and Expense Information to Project Costing
- Describing PeopleSoft Expenses Integration with Project Costing
- Describing Approval Options for Project Time and Expense Transactions
- Integrating Expense Reports from PeopleSoft Expenses
- Integrating Time Reports from PeopleSoft Expenses
- Running the Expenses to Project Costing Integration Process
- Explaining the Integration of PeopleSoft Services Procurement Data

11. Tracking Time and Labor from PeopleSoft Time and Labor (Day 2)

- Describing the Integration of Project Costing with Time and Labor
- Setting up Project Costing Time and Labor Options
- Running the Time and Labor Integration Process

12. Procuring Project Materials (Day 2)

- Explaining the Procurement Integration Process
- Integrating Requisition Information with Project Costing
- Integrating Purchase Order Information to Project Costing
- Reconciling Requisitions and Commitments
- Integrating Payable Information with Project Costing
- Reconciling Purchase Orders with Payables
- Explaining the Integration of PeopleSoft Inventory Data

13. Capturing Transactions from the General Ledger (Day 2)

- Adding Project Information to Journal Entries
- Creating Project Transactions from Journal Entries

14. Analyzing Projects (Day 2)

- Describing the Project Valuation Inquiry
- Describing the Transactions in Progress Real Time Inquiries
- Discussing the Budget vs. Actual Real Time Inquiry
- Describing the Use of Transactions Summaries by Project
- Describing the Use of Activity Team Inquiries
- Describing the Use of Analysis Groups for Reporting
- Describing the Use of Flexible Analysis Drill Down

15. Reporting on Projects (Day 2)

- Explaining Reporting Options
- Populating the Reporting Options Table
- Generating Reports Using Reporting Options
- Create Query Reports Using the Reporting Options Table

16. Adjusting Project Data (Day 2)

- Describing the Transaction Adjustment Process
- Adjusting Transactions

17. Allocating Project Costs (Day 2)

- Describing the Purpose and Options for Allocations
- Describe the Types of Allocations
- Defining an Allocation Step
- Generating Allocations
- Reviewing an Allocation

18. Generating Accounting Entries (Day 2)

- Generating Accounting Entries
- Creating Journal Entries

19. Integrating with PeopleSoft Asset Management (Day 2)

- Setting Up Basic Asset Integration Options
- Describing Maintenance Management Integration with Project Costing and Asset Management
- Creating a Project Managed Work Order
- Accumulating Costs for a Work Order

20. Using the Express Capitalization Process (Day 2)

- Setting Up Express Capitalization
- Defining the Express Asset page for Each Capitalization Rule/ Integration Trigger Permutation
- Using the Manual Capitalization Review Page
- Running the Express Capitalization Process

21. Using the Manual Capitalization Process (Day 2)

- Assigning Transactions to an Asset
- Updating Assets with Project Costs
- Reviewing Summarized Asset Costs
- Viewing Asset Data in Asset Management
- Describing Asset Reversals

22. Other Project Costing Features (covered if time remaining)

- Retiring Assets
- Summarizing and Archiving Project Data
- Deleting Project Data
- Allocating Project Costs
- Project Costing Security