



PeopleSoft v9.1 Billing Training Agenda

Contact Information:

SpearMC Consulting, Inc.
1-866-SPEARMC
info@spearmc.com
www.spearmc.com

PURPOSE

Developed specifically for PeopleSoft v9.1 Financials (FMS) functional users, PeopleSoft v9.1 Billing training introduces students to the fundamentals of PeopleSoft Billing. The goals of this class are achieved through a mixture of lecture, PeopleSoft walk-throughs and hands-on exercises that allow students to process invoices.

Prerequisites: PeopleSoft v9.1 Introduction to Financials and Navigation

Section 1: Overview

- Billing functionality overview
- Navigation within Module

Section 2: Configuration and Customers

- Review Billing configuration options
- Customer Structure
- Entering Customer Information
- Customer Aging
- Customer Updates

Section 3: Working with Invoices

- Express Bills
- Recurring Bills
- Installment Bills
- Generating Invoices
- Reviewing Invoice Information

Section 4: Integration & Management of Accounting Entries

- Integration to other PS Modules (AR and GL)
- Unbilled Revenue
- Deferred Revenue
- Interunit Billing